

**Harford County Government-Dept of Public Works**  
**Sediment Control Plan Transmittal**

Project ID: \_\_\_\_\_ Sediment Control Plan Name: \_\_\_\_\_

Eng. Firm: \_\_\_\_\_ Phone No: \_\_\_\_\_

Contact Person/Eng: \_\_\_\_\_ e-mail address: \_\_\_\_\_

<input checked="" type="checkbox"/>	SUBMITTAL TYPE (Check all that apply)	REQUIRED PACKAGE	DATE IN	DPW INITIALS	REV ID	TARGET DATE	TARGET DATE W/APPROVAL	DATE OUT
<input type="checkbox"/>	<b>Fee Authorization Letter</b>	Signed Fee Authorization Letter (signed by corporate officer, property owner, contract purchaser, or tenant) and proof of ownership, purchase contract, or lease copy						
<input type="checkbox"/>	<b>Proof of Ownership Or Lease Agreement</b>	Recorded deed copy, executed purchase contract copy, executed settlement statement copy, a tax bill copy or executed lease agreement copy. <b>Operating Agreement if developer entity is an LLC</b>						
<input type="checkbox"/>	<b>1st Review</b>	3 folded/stapled sediment control plan copy sets Fee Authorization Letter & proof of ownership, purchase contract or lease copy (if not previously submitted, see above)						
<input type="checkbox"/>	<b>Subsequent Review</b>	1 folded/stapled sediment control plan copy set 1 folded markup (redlined) sediment control plan set						
<input type="checkbox"/>	<b>Subsequent Review</b>	1 folded/stapled sediment control plan copy set 1 folded markup (redlined) sediment control plan set						
<input type="checkbox"/>	<b>Subsequent Review</b>	1 folded/stapled sediment control plan copy set 1 folded markup (redlined) sediment control plan set						
<input type="checkbox"/>	<b>Final Review</b>	5 folded/stapled sediment control plan copy sets 1 rolled/stapled sediment control plan copy set 1 rolled original sediment control Mylar set 1 folded markup (redlined) sediment control plan set 1 Grading Permit Application						
<input type="checkbox"/>	<b>Revision First Review</b>	1 folded/stapled sediment control plan copy set with revision stated in revision block						
<input type="checkbox"/>	<b>Revision Final Review</b>	1 rolled original sediment control Mylar set with revision stated in revision block 4 folded/stapled sediment control plan copy sets 1 rolled/stapled sediment control plan copy set 1 folded markup (redlined) sc plan set, if resubmitted						
<input type="checkbox"/>	<b>Revision Final Review</b>	1 rolled original sediment control Mylar set with revision stated in revision block 4 folded/stapled sediment control plan copy sets 1 rolled/stapled sediment control plan copy set 1 folded markup (redlined) sc plan set, if resubmitted						
<input type="checkbox"/>	<b>Redline Revision (Emergency Revision)</b>	2 folded/stapled sediment control plan copy sets						
<input type="checkbox"/>	<b>Update</b>	4 folded/stapled sediment control plan copy sets 1 rolled/stapled sediment control plan copy set 1 rolled original sediment control Mylar set with an Update Harford County signature block 1 Grading Permit Renewal Application						
<input type="checkbox"/>	<b>Other (Special Request)</b>							

☐ Reviewer Comments/Date:

☐ Reviewer Comments/Date:

☐ Reviewer Comments/Date:

☐ Reviewer Comments/Date:

☐ Reviewer Comments/Date:

☐ Reviewer Comments/Date:

To SCD: \_\_\_\_\_ Hold/Release Date: \_\_\_\_\_

☐ Remarks → See Back

SCD Comments: \_\_\_\_\_